



Mangayarkarasi College of Arts and Science for Women

Affiliated to Madurai Kamaraj University | Re-accredited with 'B' Grade by NAAC

Approved by UGC Under Section 2(f) Status | ISO 9001:2015 Certified Institution

Paravai, Madurai-625402.

Internal Quality Assurance Cell (IQAC)

2018-2019



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Paravai, Madurai-625402.

Date: 24.05.2018

CIRCULAR

Warm Greetings

It is proposed to convene the first IQAC meeting on 28.05.2018 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Conduct of orientation programme
- Plan for International conference
- Field visits
- Signing MoUs
- Use of innovative methods

IQAC COORDINATOR
Co-Ordinator

Internal Quality Assurance Cell
Mangayarkarasi College of
Arts & Science For Women

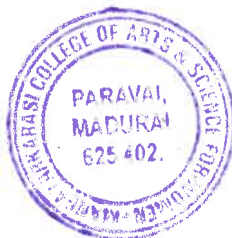
Paravai, Madurai - 625 402.



PRINCIPAL

**Mangayarkarasi College of
Arts & Science For Women
Paravai, Madurai - 625 402.**

1. Vice Chairman & Director
2. All the HODs, Deans, IQAC Members
3. IQAC File



**Principal
Mangayarkarasi College of
Arts & Science For Women
Paravai, Madurai-625 402.**



IQAC MEETING 2018 -- 2019

Minutes of the meeting- 28.05.2018

1. To enhance quality in teaching and learning with respect to research.
2. Initiation to improve the quality of teaching through FDP, Paper Presentation at national and International conferences.
3. Use of innovative methods of teaching like PPT and a/v aids and organizing field study.
4. MoUs to be signed by all the departments to conduct certificate courses.
5. Career Guidance Programme.
6. Orientation to parents and fresher's was planned to conduct.
7. Planned to conduct International conference, Inter-collegiate meet.

IQAC Coordinator

Co-Ordinator

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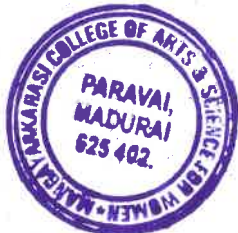
IQAC MEETING 2018 – 2019

Members Present

	Name	Designation	Signature
1.	Dr.S.Rajeswari	Principal	
2.	Dr.V. Jayapoornima	Head, Dept. of Tamil	
3.	Ms. K. Yogeshwari	Head, Dept. of English	
4.	Ms. K. Logasutha	Head, Dept. of Maths	
5.	Ms. D. Sudha	Head, Dept. of Physics	
6.	Ms. G. Midhubala	Head, Dept. of Computer Science	
7.	Ms. R. Veeramani	Head, Dept. of Commerce(CA)	
8.	Dr.C. Jestina Jeyakumari	Head, Dept. of Commerce	
9.	Ms.R.C.Shantha Kumari	IQAC Coordinator	

IQAC Coordinator
Co-Ordinator

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ACTION TAKEN REPORT

1. Number of articles published in journals 64 and books /chapters in edited volumes is 40.
2. FDPs attended by the Faculty International level 15, National level 36, State level 27 and District level 31. Papers presented in International level were 57 and National level 24 and one
3. Faculty served as resource person.
4. All faculty used PPT and a/v aids for teaching and organized field visits.
5. MoUs were signed by all the departments to conduct certificate courses.
6. Career Guidance was conducted on higher education for all the final year students.
7. Fresher's Day was conducted on 12th July and Bridge Course on 4th, 5th and 6th July, 2018.
8. International Conference organized by the Department of English and Computer Science on 13th October, 2018 and 5th January, 2019 respectively.

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Date: 07.12.2018

CIRCULAR

Warm Greetings

It is proposed to convene the second IQAC meeting on 10.12.2018 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Discussion on IQA Preparation
- Summer Internship Programme for pre-final year students
- Recommendation for Inclusive Teaching
- Orientation Programme for Non-Teaching Staff
- Registration of Alumni Association

IQAC COORDINATOR
Co-Ordinator

Internal Quality Assurance Cell
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Paravai, Madurai - 625 402.

Copy to:

1. Vice Chairman & Director
2. All the HODs, Deans, IQAC Members
3. IQAC File



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Minutes of IOAC Meeting 2018 – 2019

Meeting 1:10th December 2018

1. The preparation of IIQA was discussed.
2. The Head of the departments presented their contribution towards the overall development of the students and it was suggested to improve the communicative skills of the students by intensive measures, which is more comfortable for the students ie. Conversational sentences and non-correctional methods.
3. In implementation of teaching methodology, every other department was instructed to teach other than chalk and talk method. Summer Internship programme can be planned for pre-final year students.
4. The number of MoUs and industry interactions should be undersigned so that more number of on-campus recruitments can be organized.
5. It was also recommended to introduce skill based subjects other than in their regular curriculum and to include the communication skills and employability skills in the club activity.
6. The need for inclusive teaching was recommended besides teaching their subjects and the students' psychology should be given more attention by activating their ability by creating awareness in them.
7. The activity of the Placement Cell should be given more attention by orienting the students and it is the part and parcel of the responsibility of the entire faculty.
8. It was planned to conduct soft skills and orientation for non-teaching staff both (technical and non-technical).
9. To enhance the paper presentations in the conferences and to pursue Ph.D.,
10. To establish registered Alumni Association
11. To encourage the advanced learners to secure University ranks. All the department students should be initiated to organize the important ceremonies of the college.

Seen

IQAC Coordinator
Co-Ordinator

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Principal

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Raymond

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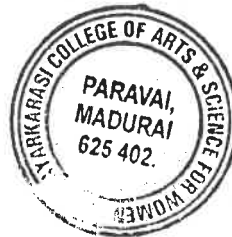
Action Taken Report

- The NAAC 2nd cycle Re-accreditation work is in progress
- Students were encouraged to communicate in the class-rooms with simple sentences and during the I hour, the course teachers were instructed to train the students to speak in English for five minutes
- Students underwent Field study and Internship programmes, which is vital for the final year students
- More MoUs with industries are planned for the upcoming academic year
- The Counseling cell and Mentoring is perennial and mentors takes care of the students' well-being
- Due to internal training sessions and orientation programmes, it created an awareness among the students to appear for the campus placements and attractive number of students got placed
- As the NAAC 2nd cycle re-accreditation work is in progress, the FDP for teaching and non-teaching staff would be conducted in the next semester
- There is an increase in the Paper presentation by the faculty
- MAA Registered Alumni Association chapter for the same is in process
- The advanced learners are taken care by the course teachers. In recent occasions, the students played the role of Master of Ceremonies

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