



**Mangayarkarasi College of Arts and Science for Women**  
Affiliated to Madurai Kamaraj University | Re-accredited with 'B' Grade by NAAC  
Approved by UGC Under Section 2(f) Status| ISO 9001:2015 Certified Institution  
Paravai, Madurai-625402.

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**Internal Quality Assurance Cell (IQAC)**

**2019-2020**



# Mangayarkarasi College of Arts and Science for Women

Affiliated to Madurai Kamaraj University | ISO 9001: 2015 Certified Institution

Re-accredited with 'B' Grade by NAAC

Paravai, Madurai-625402.

Date: 03.07.2019


## CIRCULAR - 1

### Warm Greetings

It is proposed to convene the IQAC meeting on 09.07.2019 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.


### AGENDA

- Setting up department libraries
- Innovative teaching methodology
- Celebration of International language day
- Release of newsletter
- Conduct of certificate courses
- Mentor mentee meeting
- Academic planner
- Promotion of micro teaching

  
**IQAC COORDINATOR**  
Co-Ordinator  
Internal Quality Assurance  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai - 625 402.




**PRINCIPAL**

  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File



  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



# MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)  
Re-Accredited with 'B' Grade by NAAC  
An ISO: 9001:2015 Certified Institution

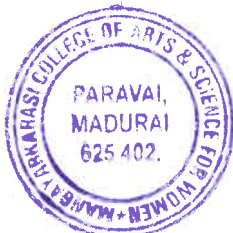
## Minutes of IQAC Meeting

**IQAC/ /2019**

**Date: 09/07/2019**

The Principal and IQAC Coordinators conducted a meeting with the staff members of the department of English and Tamil as a part of IQAC. The following ideas were discussed:

- ❖ Insistence is made on inculcation of reading habit in the students.
- ❖ Emphasized on setting up of Department libraries for the students. Teachers & Students can donate books for the Department Library.
- ❖ The Management has sanctioned Rs.5000 per month to each departments to conduct seminars.
- ❖ Highlighted on improvisation of Communication skills of students through activity based learning such as enactment, mock interview, Group discussion and movie screening and observation of its outcome in the class.
- ❖ Insisted on allotment of time for newspaper reading.
- ❖ Asserted on conducting certificate courses along with the feedback of the students.
- ❖ Stressed on innovating teaching methodology in order to impact subject knowledge effectively.
- ❖ Suggested celebration of International language day.
- ❖ Emphasized on activities such as solving the puzzles, in the classroom setup
- ❖ Planned to release newsletter with photographs of the department.
- ❖ Mandated the following items for the certificate courses.
  1. Proposal
  2. Approval
  3. Syllabus Copy
  4. Program Outcome
  5. Attendance Sheet with college Name, emblem with signature from the Head of the Department
  6. Photocopy of the Fee receipts.
  7. Certificate Copy



  
**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai-625 402.**

- ❖ Faculty Development Program has to be conducted for two days. FDP cell members will take care of it.

Names of the members,

1. Ms.Sowmiya –Department of Mathematics
2. Ms.Deepika – Department of English
3. Ms.Reshma – Department of Commerce with CA
4. Mrs.Guna Sundari – Department of Commerce
5. Mrs.Ramya – Department of Computer Science

- ❖ (Insisted on engaging students in video classes to kindle their interest.)
- ❖ Introduced the ideas of awarding the teacher's as "Star of the Month".
- ❖ Stressed on conducting mentor meeting for twice a month ,which academic and non-academic aspects has to be converted in it.
- ❖ Proposal on creating awareness about higher education & Career Guidance from first year onwards.
- ❖ Insisted on presentation & Publication of research papers in UGC-Approved Journals for the teachers & Students are to encouraged to publish papers with ISBN Publication.
- ❖ Emphasized on monitoring of certificate courses conducted by MoU signed institutions. Feedback regarding the courses has to be submitted to the IQAC Coordinators.
- ❖ Stressed on giving due importance to advance learners in the classes and promoting microteaching in the class rooms.
- ❖ Highlighted on having an academic planner for each department, which includes programs, Seminars & Quiz, Debate and Creative writing sessions.)

IQAC Coordinators,



1. Dr.Mrs.C.Jestina Jeyakumari



2. Mrs.R. Veeramani

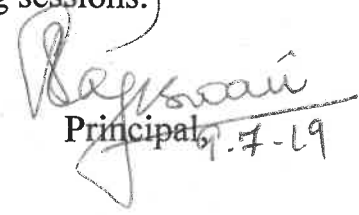
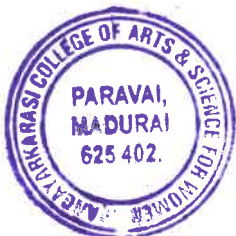
Co-Ordinator

Internal Quality Assurance Cell.

Mangayarkarasi College of

Arts & Science For Women

Paravai, Madurai - 625 402.



Dr.Mrs.S.Rajeswari

Principal

Mangayarkarasi College of  
Arts & Science For Women

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Principal

Mangayarkarasi College of  
Arts & Science For Women

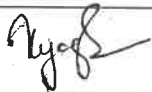
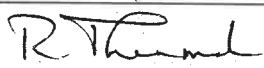
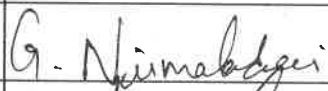




Paravai, Madurai-625 402.

Staff Attended

Department of Tamil

S.No	Name of the Staff	Signature
1	Dr.Mrs.V.Jeya Poornima (HOD)	
2	Mrs.P.Sanathi	
3	Ms.S.Parameshwari	
4	Ms.M.Sivakami	
5	Mrs.T.Ananthavali	
6	Ms.M.Karapagavali	
7	Ms.B.Jeyanthi	
8	Ms.A.Thenmozhi	
9	Ms.S.Arputhavali	
10	Mrs.N.Manimala	

Department of English


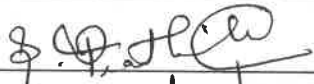



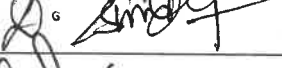
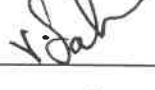


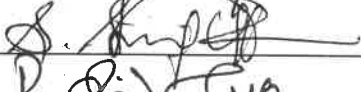
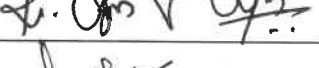


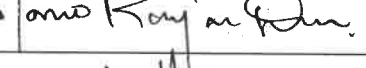
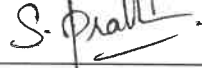
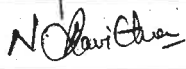
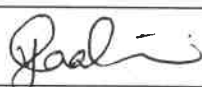
S.No	Name of the Staff	Signature
10	Ms.K.Yogeswari (HOD)	
11	Ms.R.Thenmalar	
12	Ms.G.Nirmaladevi	
13	Ms.V.Anushya Devi	
14	Ms.S.Vichitra	
15	Ms.S.Deepika	
16	Ms.F.MonicaBerlin Jothimani	






Principal


Mangayarkarasi College of  
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17	Ms.Sneha George	
18	Mrs.S.Prathiba	
19	Ms.M.Niranjana Devi	 M. Nidul
20	Ms.S.Geetha	
21	Mrs.R.Gowri Manohari	 R. Gowri Manohari
22	Ms.D.Suruthi	 D. Suruthi
23	Ms.V.Sankari	 V. Sankari
24	Mrs.B.Dhivya	 B. Dhivya
25	Ms.S.Sivaranjani	 S. Sivaranjani
26	Ms.S.Steffigraf	 S. Steffigraf
27	Ms.R.Srividhya	 R. Srividhya
28	Ms.B.Preethi	 B. Preethi
29	Ms.A.Afijunisha Begam	 A. Afijunisha Begam
30	Mrs.M.Mano Ranjini Devi	 M. Mano Ranjini Devi
31	Mrs.S.Prabavathy	 S. Prabavathy
32	Ms.N.Bavithra	 N. Bavithra
33	Ms.P.Yaalini	 P. Yaalini



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## ACTION TAKEN REPORT 1

- Multiple number of Add-on courses were offered to impart skill-based education and groom the students to be industry ready get well connected with course materials.
- Students with sports interest were identified and motivated with 100% fee waving in college and hostel fees for their active participation in sports.
- Students were motivated to attend online certificate course and joining any one certificate course was made mandatory.
- Financial aid was granted to faculty members to publish papers in reputed journals and they are also included as stakeholders in funded projects.

**IQAC Coordinator**

*Co-Ordinator  
Internal Quality Assurance Cell  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai - 625 402.*

**Principal**

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Mangayarkarasi College of  
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Paravai, Madurai-625 402.**



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Date: 03.07.2019

## CIRCULAR - 2

### Warm Greetings

It is proposed to convene the IQAC meeting on 10.07.2019 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

### AGENDA

- Proposal of certificate courses
- Establishment of IPR cell
- Conduct of guest lectures
- Discussion on industrial visits
- Career guidance for mathematics students
- Academic programme chart
- Proposal of collaborative activity
- Publication of journals in UGC care list
- Organizing NET/ SET coaching

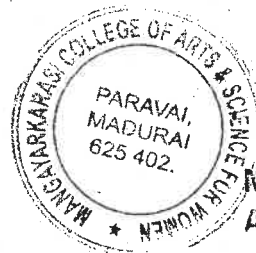
**IQAC COORDINATOR**

*Internal Quality Assurance Cell  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai - 625 402.*

Copy to:

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File

**PRINCIPAL**



Principal

Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



Principal  
Mangayarkarasi College of  
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## Minutes of IQAC Meeting

IQAC/ /2019

Date: 10/07/2019

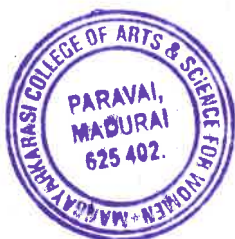
The Principal and IQAC Coordinators conducted a meeting with the staff members of the department of Mathematics and Physics on 10.07.19. The following Points are discussed in the meeting:

- ❖ Emphasized on conducting FDP for 2days. General FDP will be taken care of IQAC Cell.
- ❖ Insisted on creating awareness for online courses.
- ❖ Stressed on arranging guest lectures for subject to kindle interest. The IQAC cell will extend its support for it.
- ❖ Highlighted on conducting special programming session and training for the department of Maths. Conducting course on data analysis.
- ❖ Insisted on conducting National Board of Higher Mathematics in order to conduct Seminars, registering PhD and Post-Doctoral Programme.
- ❖ Proposal on conducting a certificate Course in Speed Maths.
- ❖ Suggested on conducting regular proficiency in Maths test for Non-Maths (other major) students and for Scholl students.
- ❖ Highlighted on career availability for the students who are best in mathematics.
- ❖ Insisted to have periodical industrial visit with MoU Signed Industries.
- ❖ Emphasized on conducting application oriented programme such as Graph Theory, Seminars and workshops.
- ❖ Suggested on conducting guest lectures for the first, second and third year separately with students.
- ❖ Stressed on preparing the academic programme chart.
- ❖ Insisted on conducting programme on statistical package analysis (SPSS) and contacting risk amount.
- ❖ Highlights on establishing IPR Cell (Intellectual Property Rights) with a proper format such as College Profile, Department Profile, College Account Number, IFSC Code.



  
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- ❖ Stressed on getting training for the Staff member and Students from IIT'ians and also from GRI (Gandhigram Rural Institution).
- ❖ Proposal on collaborating with Institutions like central Lather Research Institute (CLRI) and Indira Gandhi Centre for atomic Research for the purpose of Internship.
- ❖ Suggested on introducing short term course such as House curing and making of LED Bulbs and creating awareness among the public on energy consumption.
- ❖ Proposal on tying up with ~~State~~ Government in order to impart knowledge about energy auditing programme.
- ❖ Emphasized on conducting certificate course on Digital Electronics.
- ❖ Advised on attending workshops, Seminars in CECRI, CSIR and IISC.
- ❖ Insisted on following yearly newsletter for every department.
- ❖ Mandated the following items for the Certificate Courses.
  1. Proposal
  2. Approval
  3. Syllabus Copy
  4. Programme Outcome
  5. Attendance Sheet with college name, emblem with signature from the HOD.
  6. Scanned Copy of the fee receipts
  7. Certificate Copy.
- ❖ Focused on following IQAC format to conduct programme with proper format.
- ❖ Stressed on publication of Journal in the UGC approved Journals with high impart factors.
- ❖ Highlighted on providing NET/SET Coaching in the college with proper resources person on weekends between 10.00 am to 4.00 pm.
- ❖ Introduced Asst.Prof Sowmiya of the Department of Mathematics, as the member of FDP Cell.
- ❖ Highlighted on having an academic planner for each department.
- ❖ Underlined that II and III year students of under graduation and final year post graduation students are supposed to leave the class room on 3.00 pm.
- ❖ Introduced the star of the month award to the best teachers in the college.
- ❖ Focused on conducting monthly mentor meeting for the students.



*Anandha*

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
 Paravai, Madurai-625 402.

*Rajeshwari*

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
 Paravai, Madurai-625 402.

IQAC Coordinators,

1. Dr.Mrs.C.Jestina Jeyakumari

2. Mrs.R.Veeramani

Co-Ordinator

Internal Quality Assurance Cell  
Mangayarkarasi College of  
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Paravai, Madurai - 625 402.

Staff Attended

Principal,

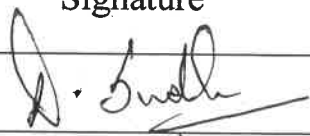
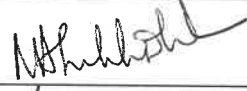
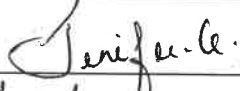


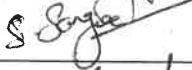


Dr.Mrs.S.Rajeswari

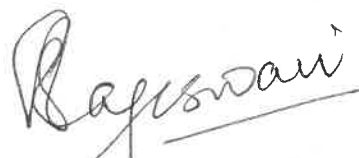
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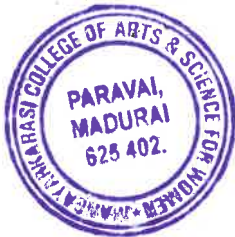
Department of Mathematics		
S.No	Name of the Staff	Signature
1	Mrs.K.Logasutha (HOD)	K. Logasutha
2	Ms.M.Dharani	M. Dharani
3	Ms.S.Jansi Rani	S. Jansi Rani
4	Mrs.R.Elizabeth Rani	R. Elizabeth Rani
5	Ms.C.Gantha Lakshmi	C. Gantha Lakshmi
6	Mrs.PR.Ilakkiya	PR. Ilakkiya
7	Mrs.P.Gowthami	P. Gowthami
8	Ms.K.Sowmiya	K. Sowmiya
9	Ms.G.Durga Devi	G. Durga Devi
10	Mrs.P.Sobana	P. Sobana
11	Mrs.J.Rani Nandhini	J. Rani Nandhini
12	Mrs.J.Naga Priya	J. Naga Priya
13	Mrs.R.Ramya	R. Ramya
14	Mrs.U.Navamani Devi	U. Navamani Devi




Principal  
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Department of Physics		
S.No	Name of the Staff	Signature
1	Mrs.D.Sudha(HOD)	
2	Mrs.N.A.Subbu Dhanalakshmi	
3	Ms.G.Jenifer	
4	Mrs.P.Vijayalakshmi	
5	Ms.P.Seetha	
6	Ms.S.Sangeetha	
7	Mrs.N.Shamima Banu	 22/7/19
8	Mrs.N.Subashree	

  
Principal  
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## ACTION TAKEN REPORT 2

- Staff members started using ICT based teaching methods which made learning easy.
- Activities from various clubs like Phoenix club, Maths club, Eco club, Keetru and so on are elicited in the form competitions both intercollegiate and intercollegiate by involving students to exhibit their talents and come out with flying colours.
- Special coaching was given to students of their own sports interest.
- Aptitude training, Softskills and Communication skills are offered by experts hired from outsourcing agencies for imparting confidence building and motivate the students to aim and acquire jobs in top-notch companies.

**IQAC Coordinator**

*Co-Ordinator*  
**Internal Quality Assurance Cell**  
**Mangayarkarasi College of**  
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**Paravai, Madurai - 625 402.**

**Principal**

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Date: 03.07.2019

## CIRCULAR - 3

### Warm Greetings

It is proposed to convene the IQAC meeting on 11.07.2019 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

### AGENDA

- Conduct of NCFM online courses
- Students' enrollment in Tally courses
- TANCET coaching
- Soft skill development programme for students
- Suggestion for Annual marketing mela
- Proposal to arrange Internship programmes

**IQAC COORDINATOR**

*Co-Ordinator*

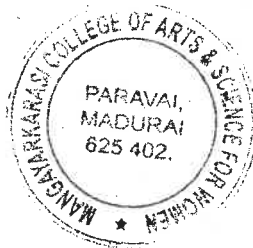
*Internal Quality Assurance Cell*

*Mangayarkarasi College of*

*Arts & Science For Women*

*Paravai, Madurai - 625 402.*

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File



**PRINCIPAL**

Principal  
Mangayarkarasi College of  
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Paravai, Madurai-625 402



Principal  
Mangayarkarasi College of  
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## Minutes of IQAC Meeting


**IQAC/ /2019**

**Date: 11/07/2019**

The Principal and IQAC Coordinators conducted a meeting with the staff members of the department of Commerce and Business Administration on 11.07.19. The following Points are discussed in the meeting:


- ❖ The Management has sanctioned Rs.5000 per month for each department.
- ❖ Insisted on conduction certificate and diploma Courses.
- ❖ Introduced star of the month Award for the best performing professor.
- ❖ Commerce and Business office related documents should be displayed to first year students onwards.
- ❖ Suggested on conducting students' seminars on the recent national budget and national banking.
- ❖ Proposed on conducting NCFM online courses where teachers and students are encouraged to enroll in it.
- ❖ Focused on enrolling teachers and students in stock marketing course.
- ❖ Highlighted on motivating students to enroll in Tally, C and other Courses in NSDC (National Skill Development Centre) as their overseas career opportunity is wider.
- ❖ Insisted on conducting seminars on basic money management which deals with preparation of Budgets.
- ❖ Emphasized on providing type writing classes and training in key board techniques and MS Excel Training.



  
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- ❖ Stressed on providing two to three days' workshop on C,MS Excel, NSEC courses where half a day is to be allotted to the trainers of well-known institution to give orientation on the concerned subjects.
- ❖ Suggested on micro teaching programme for the students where the senior teach for juniors. Advanced Learners can prepare Subject Wise Question Papers and Conduct exam for their peer group. A Special course can be conducted for advanced Students.
- ❖ Stressed on starting TANCET Coaching for the final year BBA Students.
- ❖ Recommended official visitation to IIM Campus to get to know about "B" Section.
- ❖ Advised to prepare academic planner with teaching methodology.
- ❖ Encouraged to conduct periodical FDP Programmes with Proper feedback.
- ❖ Insisted to conduct FDP Programme on GST.
- ❖ Propounded to arrange subject wise guest Lectures.
- ❖ Emphasized on students watching Business News and live telecasting of marketing News.
- ❖ Advised to conduct Soft Skill Development programme for the Students from first year onwards.
- ❖ Recommended to conduct seminar sessions for case study analysis.
- ❖ Stressed on adding on Certificate courses such as NCFM, logistics for the students. In order to conduct courses of premise institutions like Indian Institute of logistics can be contacted.
- ❖ Proposal to arrange Internship in National Association for fight and Logistics.
- ❖ Suggested to Arrange Annual Marketing Mela.
- ❖ Insisted to providing guest Lectures of IIM and IIM Scholars.
- ❖ Stressed on Visitation of "B" Schools by BBA Students.
- ❖ Advised to conduct management games and case study for the BBA Students.



  
 Principal  
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- ❖ Suggested on arranging Guest Lecture on export and Import to motivate entrepreneurship and Family business.
- ❖ Recommended to provide MS Excel training for the commerce students
- ❖ Recommended to conduct training for B.Com and BBA in MS Excel and advised to prepare a proper syllabus for a course as MoU is signed TCS.
- ❖ Insisted on conducting Courses on Consultancy
- ❖ Emphasized on contacting resource person from Indian Institute of chartered Accountant in order to give career guidance to the students from first year period of study.
- ❖ Suggested on choosing topic such as Market study survey for Group assignment to the BBA Students.
- ❖ Proposed on conducting Courses on Investment products and promotion of the products to non-commerce students.
- ❖ Focused on delivering guest Lectures on marketing techniques.

IQAC Coordinators,

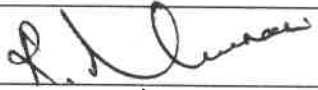
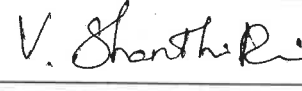
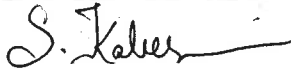
1. Dr.Mrs.C.Jestina Jeyakumari

2. Mrs.R.Veeramani


Co-Ordinator


Internal Quality Assurance Cell  
Mangayarkarasi College of  
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Paravai, Madurai - 625 402.

Staff Attended

Department of Commerce with CA		
S.No	Name of the Staff	Signature
1	Mrs.R.Veeramani (HOD)	
2	Mrs.V.Shanthi Rani	
3	Ms.S.Kaleeswari	



  
Principal  
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Paravai, Madurai-625 402.

  
Principal  
11.7.19

Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.

4	Mrs.S.Sathya	S. Sathya
5	Ms.M.Manjula Devi	M. Manjula
6	Mrs.R.Priya	R. Priya
7	Mrs.J.Rajalakshmi	J. Rajalakshmi
8	Ms.M.Roobiniya	M. Roobiniya
9	Ms.K.Ragha Priya	K. Ragha Priya
10	Ms.S.Reshma	S. Reshma
11	Ms.K.Parameswari	K. Parameswari

Department of Commerce		
S.No	Name of the Staff	Signature
1	Dr.Mrs.C.Jestina Jeyakumari (HOD)	C. Jestina
2	Mrs.R.Mahalakshmi	R. Mahalakshmi
3	Mrs.K.Saranya	K. Saranya
4	Mrs.C.Poornima	C. Poornima
5	Mrs.S.Sridharshini	S. Sridharshini
6	Mrs.S.Muthuradha	S. Muthuradha
7	Mrs.P.Abinaya	P. Abinaya
8	Mrs.P.Vijayalakshmi	P. Vijayalakshmi
9	Mrs.Sybil Margaret Naveena	Sybil Margaret Naveena



*h. D. S.*  
Principal  
Mangayarkarasi College of  
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Paravai, Madurai-625 402.

10	Mrs.A.S.Tamil Mangayarkarasi	<i>A. Tamil</i>
11	Ms.S.R.Nandhini	<i>S.R. Nandhini</i>
12	Mrs.V.Gunasundari	<i>V. Gunasundari</i>
13	Mrs.U.Nagarani	<i>U. Nagarani</i>
14	Ms.S.Srimathi	<i>S. Srimathi</i>
15	Mrs.E.Kalaivani	<i>E. Kalaivani</i>

Department of Business Administration		
S.No	Name of the Staff	Signature
1	Mrs.R.C.Shantha Kumari(HOD)	<i>R.C. Shantha Kumari</i>
2	Dr.Mrs.P.Malarvizhi	<i>P. Malarvizhi</i>
3	Ms.M.Abrna Thevi	<i>M. Abrna Thevi</i>
4	Ms.P.Geetha	<i>P. Geetha</i>

*Rajeswari*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.



*Principal*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
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# Mangayarkarasi College of Arts and Science for Women

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## ACTION TAKEN REPORT 3

- Seminars and Guest lectures were conducted on higher education programmes both in India and abroad and also on UPSC, TNPSC and Public sector exams.
- Sufficient number of books that were prescribed and recommended by the University were purchased.
- ICT equipped smart class rooms are made available to give a strong technical support to teachers to reduce time consumption and make the classes interesting and informative.
- The books that were not available in the market were compiled by our faculty members and made the copies available in the library.

**IQAC Coordinator**

**Co-Ordinator**  
**Internal Quality Assurance Cell**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai - 625 402.**

**Principal**

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai-625 402.**



**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
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# Mangayarkarasi College of Arts and Science for Women

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Date: 03.07.2019

## CIRCULAR - 4

### Warm Greetings

It is proposed to convene the IQAC meeting on 12.07.2019 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

### AGENDA

- Conduct of FDP
- Real time projects
- Establishment of consultancy for higher studies
- Conduct of guest lectures
- Discussion on cyber women's cell
- Suggestion on improving value added courses
- Virtual mode classes
- Conduct of SAP training

**IQAC COORDINATOR**  
*Co-Ordinator*

*Internal Quality Assurance Cell  
Mangayarkarasi College of  
Arts & Science For Women*

*Paravai, Madurai - 625 402.*

Copy to:

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File



**PRINCIPAL**

*[Handwritten signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



*[Handwritten signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.



# MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Madurai Kamaraj University)  
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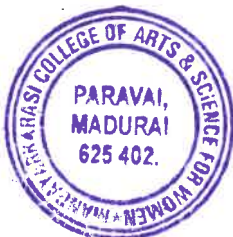
## Minutes of IQAC Meeting


**IQAC/ /2019**

**Date: 12/07/2019**

The Principal and IQAC Coordinators conducted a meeting with the staff members of the department of Computer Science on 12.07.19. The following Points are discussed in the meeting:

- ❖ Insisted on conducting innovative FDP Programmes
- ❖ Emphasized on conducting mentor meeting regularly where scope for Higher Education and Career Guidance is to be covered.
- ❖ Suggested to conduct certificate courses and Diploma Courses.
- ❖ Introduced the Star of the Month programme for the Professors.
- ❖ Highlighted on Conducting guest lectures by the IIT and IIM Professors.
- ❖ Stressed on to conduct one year course on Basic information about system, functions and Configuration.
- ❖ Advised on making the students to do real time projects which creates thirst for every other students.
- ❖ Recommended to frame one year certificate course on ~~S~~ISCO certify areas such as Network Association, Network Programming which ensures employability.
- ❖ Emphasized on giving soft skill trainings to the students and classes are to be arranged accordingly.
- ❖ Insisted on motivating students to pursue C Course and it course and it offers scholarships too. It Promote overseas employability.
- ❖ Stressed on establishing consultancy for higher studies in overseas.



  
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- ❖ Suggested on improving value added courses.
- ❖ Recommended to teach on innovative topics Such as Mobile Apps project development and Trouble Shooting techniques to the Students. Father, teachers can help the students to prepare real time coding.
- ❖ Insisted on conducting workshops on PYTHON.
- ❖ Stressed on encouraging students to take up group discussion on applications.
- ❖ Emphasized on creating awareness among the teachers and students about cybercrime Hackings regarding online banking, tax payments and bill payments.
- ❖ Advised to create cyber women's cell for non-computer Science students and school students.
- ❖ Recommended to introduce are of machine learning along with PYTHON to non-computer science students.
- ❖ Suggested on conducting online Quiz to the Students.
- ❖ Insisted on handling classes through virtual mode
- ❖ Stressed on conducting SAP training for the students.

IQAC Coordinators,

1. Dr. Mrs. C. Jestina Jeyakumari

2. Mrs. R. Veeramani

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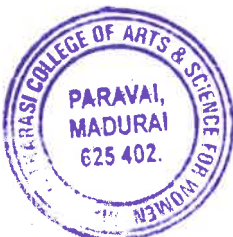
Staff Attended

Department of Computer Science

S.No	Name of the Staff	Signature
1	Mrs. G. Midhu Bala	<i>G. Midhu</i>

*[Signature]*  
Principal,  
12-7-19

Principal  
Dr. Mrs. S. Rajeswari  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.



*[Signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.

2	Mrs.G.Sivabharathi	G. Sivabharathi
3	Mrs.S.Kirubha Rani	S. Kirubha Rani
4	Mrs.Kalpana Chaganti	Ch. Kalpana
5	Mrs.B.rajalakshmi	B. Rajalakshmi
6	Mrs.D.Sakthi Priya	D. Sakthi Priya
7	Mrs.R.Lakshmi	R. Lakshmi
8	Ms.M.Lavanya	M. Lavanya
9	Mrs.I.Priyanka	I. Priyanka
10	Mrs.N.Devi	N. Devi
11	Mrs.M.Ramya	M. Ramya
12	Mrs.G.Maheswari	G. Maheswari
13	Ms.P.Induja	P. Induja
14	Mrs.V.Kalaiselvi	V. Kalaiselvi
15	Ms.U.C.Krishna Vani	U.C. Krishna Vani
16	Mrs.N.Uma Maheswari	N. Uma Maheswari
17	Mrs.R.Revathy	R. Revathy
18	Mrs.B.Meenakshi	B. Meenakshi
19	Ms.P.Umadevi	P. Umadevi
20	Mrs.B.Subashini	B. Subashini

*Rajivani*  
Principal

Mangayarkarasi College of  
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Paravai, Madurai-625 402.



*Am Bose*  
Principal  
Mangayarkarasi College of  
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## ACTION TAKEN REPORT 4

- FDP programmes conducted both off and on campus enhanced the problem-solving skills of teachers and handle the complicated topics with ease.
- The digital platform was utilized at full pace by subscribing e-journals and infolibnet to have quick access to learning resources.
- Book like anthologies, encyclopedia, Novels and books for all the disciplines are purchased for every semester according to the book requirements obtained from every department.
- Often meetings were arranged with parents twice in a semester to get their suggestions and feedback for the upliftment of the college and enhancement of students' academics.

**IQAC Coordinator**

**Co-Ordinator**  
**Internal Quality Assurance Cell**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai - 625 402**



**Principal**

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai-625 402.**

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai-625 402.**



# Mangayarkarasi College of Arts and Science for Women

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Date: 29.07.2019

## CIRCULAR - 5

### Warm Greetings

It is proposed to convene the IQAC meeting on 03.08.2019 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

### AGENDA

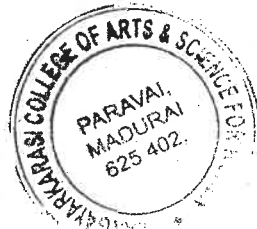
- Preparation of new AQAR
- Awareness on online courses
- Conduct of FDPs
- Discussion on E-content development
- Encouraging research projects
- Participation in seminars and workshops

**IQAC COORDINATOR**

*Internal Quality Assurance Cell  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai - 625 402.*

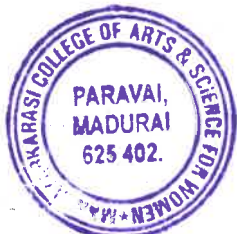
Copy to:

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File



**PRINCIPAL**

*[Handwritten signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



*[Handwritten signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



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## IQAC MEETING5

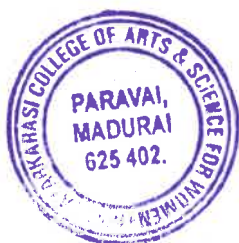
IQAC/ /2019

Date: 3/08/2019

The Principal and IQAC Coordinators conducted a meeting with the staff members on 03.08.19.

The following Points are discussed in the meeting:

- ❖ Insisted on creating awareness for online courses for students and staff.
- ❖ To discuss about preparation of new AQAR.
- ❖ Emphasized on conducting FDP for 2 days.
- ❖ Highlighted on improvisation of Communication Skill of students.\Introduced the star of the month award to the Best department.
- ❖ Implement hourly attendance system.
- ❖ Decided to launch value added courses promoting leadership and Soft skills.
- ❖ All the staff members should encourage in E- Content development
- ❖ Suggested on improvement of institutional Quality through the refinement of Quality Assurance Cell.
- ❖ Advised on the Self-improvement of the teachers adopting ICT method in their teaching
- ❖ Advised to design institutional quality method for the institution.
- ❖ To reactive the placement Career Counseling Cell.
- ❖ To encourage faculties to undertake research projects and to participate in seminars and other workshops.



**Principal**  
**Mangayarkarasi College of**  
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**Principal**  
**Mangayarkarasi College of**  
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# MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN

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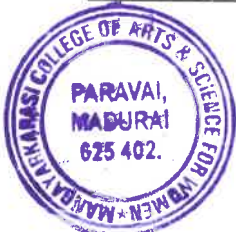
**Internal Quality Assurance Cell (IQAC)**

**IQAC/ /2019**

**Date: 03.08.2019**

## **IQAC Members Present for the Meeting**

Name of the IQAC Member	Designation	Signature
Dr.P.Ashok Kumar	Secretary	
Mr.A.Shakti Pranesh	Director	
Dr.S.Rajeswari	Principal	 3.8.19
Dr.Ramya Balasubramanyam	External Advisor	 3/8/19
Dr.P.Shanmugavadivu	External Advisor	 P. Shanmugavadivu 03/08/19
Mrs.R.C.Shantha Kumari	Member	 3/8/19
Mrs.D.Sudha	Member	 3/8/19
Mrs.G.Midhu Bala	Member	 3/8/19
Dr.V.Jeya Poornima	Member	 3/8/19
Mrs.K.Logasutha	Member	 03/08/19
Ms.K.Yogeswari	Member	
Mrs.R.Mahalakshmi	Member	
Mrs.S.Sridharshini	Member	



Principal  
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Paravai, Madurai-625 402.

Ms.U.Lavanya	Student Representative	<i>Lavanya U.</i>
Ms.M.Veeralakshmi	Vice-President	<i>M. Veeralakshmi</i>
Ms.B.Vaishna	Vice-President	<i>B. Vaishna</i>
Ms.M.Haritha	Student Secretary	<i>M. Haritha</i>
Mrs.G.Prabhavathi	Administrative Officer	<i>G. Prabhavathi</i>
Mrs.R.Veeramani	IQAC Co-Ordinator	<i>R. Veeramani</i> 3/8/12
Dr.C.Jestina Jeyakumari	Asst. IQAC Co-Ordinator	<i>C. Jestina</i>

*Rayasani*

Principal

**Mangayarkarasi College of  
Arts & Science For Women**  
Paravai, Madurai-625 402.

*Amudha*

Principal

**Mangayarkarasi College of  
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## ACTION TAKEN REPORT 5

- Experimental learning like lab sessions, participation in Conference, Seminars and Hackathon were done partially to kindle the interest in students.
- Revision was given on the previous year university questions to familiarize the students with the question paper format and practice time management.
- Students were motivated to write out of the syllabus questions so as to fetch full marks.
- Additionally, books compiled by individual staff members are also made available in the library.
- Tutorial videos for YouTube and Digital Libraries were played and both off and on training sessions were conducted to ease the complication in teaching the topics.

**IQAC Coordinator**

*Co-Ordinator*  
**Internal Quality Assurance Cell**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai - 625 402.**

**Principal**

**Principal**  
**Mangayarkarasi College of**  
**Arts & Science For Women**  
**Paravai, Madurai-625 402.**



**Principal**  
**Mangayarkarasi College of**  
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# Mangayarkarasi College of Arts and Science for Women

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Paravai, Madurai-625402.

Date: 03.03.2020

## CIRCULAR - 6

### Warm Greetings

It is proposed to convene the second IQAC meeting on 09.03.2020 at 11:30 AM in Seminar Hall. All the members of IQAC are requested to attend the meeting without fail.

### AGENDA

- Implementation of ICT classrooms
- Enrollment in NPTEL courses by faculty
- Encouraging green initiatives in the campus
- Publications of research papers
- Uploading of YouTube videos on academic activities
- Implementation of solar lamps
- Installation of software for classroom lectures

**IQAC COORDINATOR**

*Co-Ordinator*

*Internal Quality Assurance Cell*

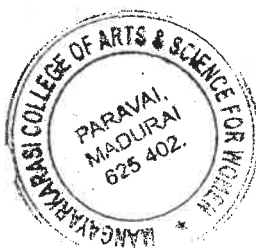
*Mangayarkarasi College of*

*Arts & Science For Women*

*Paravai, Madurai - 625 402.*

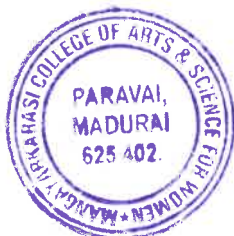
Copy to:

1. Vice Chairman & Director
2. All HODs, Deans, IQAC Members
3. IQAC File



**PRINCIPAL**

Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402



Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.



# Mangayarkarasi College of Arts and Science for Women

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Paravai, Madurai-625402.

## IQAC MEETING

IQAC/ /2020


Date: 9/03/2020

The Principal and IQAC Coordinators conducted a meeting with the staff members on 09.03.2020.

The following Points are discussed in the meeting:

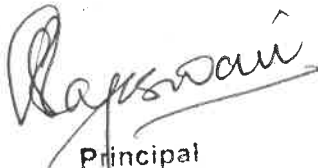
- ❖ Teaching Learning insist on SWAYAM, MOOC, NPTEL and ICT classrooms.
- ❖ Readlines, Proactive, Mapping-action taken.
- ❖ Standardize format of feedback through online about expectation and availability of resource.
- ❖ Collect Feedback from working expertise.
- ❖ To ensure value included in alumni.
- ❖ Implementation of ICT classroom for innovative teaching should be made compulsory.
- ❖ Enrolment in NPTEL by faculties and students should be more in number.
- ❖ LMS teaching methods should be implemented.
- ❖ Proper documentation of proofs with supportive documents is must.
- ❖ Installation of software for ore recorded classroom lectures.
- ❖ Upload more YouTube videos based on college activities academics and cultural.
- ❖ Google classrooms to be used to conduct class quiz and delivering.
- ❖ Insist more number of Ph.D holders in the college before next NAAC visit.
- ❖ Institution can sponsor awards on various categories to th faculties.
- ❖ College should take initiatives in submitting more research proposals sponsor by the management as seed money with concrete results.
- ❖ Compulsory publications of research papers in SCOPUS or in Science web index is must for faculties.
- ❖ Green initiatives in the campus, day boardig room, sick rooms with doctor facilities, instillation of energy consumptions, aesthetic improvements in campus for students.
- ❖ Wi-Fi facilities and lounge for students to work with their laptop.
- ❖ Projects with action plan for target group.
- ❖ Implementation of Solar lamps by Physics students for add on credits.
- ❖ English can collaborate with NGO's for Indigenous Literary works for social documentations.
- ❖ Library- latest publications, more number of visitors, competitions for students or certificate for regular visitors to encourage more visitors.
- ❖ Separate corner for competitive exam books.




  
Principal  
Mangayarkarasi College of  
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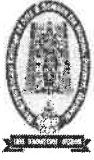


- ❖ Participation in Workshops, Seminar in and around college should be mandatory.
- ❖ Collaborative with E- Governance and Alumni for the contribution of the development of the institution.
- ❖ Department wise SWAT analysis should be done.
- ❖ Club activities with proper trainee for students to participate in National Level Cultural Events.
- ❖ Learning of Folk arts with trained professional helps in retaining tradition arts forms among students.
- ❖ Waste management system, energy audit to be carried properly.
- ❖ Video center with conference hall and Skype facilities is must.
- ❖ More MOU's to be signed for institutional development.
- ❖ Mapping student level and fulfilling their requirement aspiring career opportunities.
- ❖ Importance of Industrial Visit, Internship which lead to placements.

  
Principal  
Mangayarkarasi College of  
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Paravai, Madurai-625 402.



  
Principal  
Mangayarkarasi College of  
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MANGAYARKARASI COLLEGE OF ARTS AND SCIENCE FOR WOMEN

PARAVAI, MADURAI - 625402

Affiliated to Madurai Kamaraj University

Re - Accredited with B Grade by NAAC || An ISO9001:2015 Certified Institution

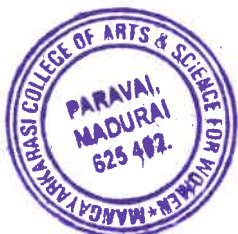
Internal Quality Assurance cell

DATE: 9.3.2020

IQAC/2020

IQAC MEMBERS PRESENT OF THE MEETING

MEMBERS OF THE CELL	NAME & DESIGNATION	Signature
Chair Person	Dr. S. RAJESWARI, Principal	<i>[Signature]</i>
Member -- Management	Mr. A. SHAKTI PRANESH, Director	<i>[Signature]</i>
IQAC. Coordinator	Mrs. R. VEERAMANI	<i>[Signature]</i>
IQAC. Co - Coordinator	Dr. C. JESTINA JAYAKUMARI	<i>[Signature]</i>
Member - External Advisor	Dr. P. SHANMUGAVADIVU, Professor, IQAC Coordinator, The Gandhigram Rural Institute, Dindigul	<i>[Signature]</i> 09.03.2020
Member - [Teaching Faculty]	Mrs. R. C. Shantha Kumari, HEAD Department of BBA	<i>[Signature]</i>
Member - [Teaching Faculty]	Mrs. D. Sudha, HEAD Department of Physics	<i>[Signature]</i>
Member - [Teaching Faculty]	Mrs. G. Midhubala, HEAD Department of Computer Science	<i>[Signature]</i>
Member - [Teaching Faculty]	Dr. V. JeyaPoornima, HEAD Department of Tamil	<i>[Signature]</i>
Member - [Teaching Faculty]	Mrs. K. Logasudha, HEAD Department of Mathematics	<i>[Signature]</i>
Member - [Teaching Faculty]	Ms.K.Yogeswari, HEAD Department of English	<i>[Signature]</i>
Member - [Teaching Faculty]	Mrs.R.Mahalakshmi, Department of Commerce	<i>[Signature]</i> 09/03/2020
Member - [Teaching Faculty]	Mrs.R. Sridharshini, Department of Commerce with (CA)	<i>[Signature]</i>
Member - Industrialist	Mr. R.K. NAWAS BABU, MD, S.A. Knitewears(Pvt),Ltd., Madurai	<i>[Signature]</i>
Member - Administrative	Mrs. G. Prabhavathi	<i>[Signature]</i>
Member - Alumni	Mrs. S. Abinaya ( Advocate)	<i>[Signature]</i>
Member - Alumni	Ms. P. Nachammai (Graphics Designer) ELCOT, Madurai	<i>[Signature]</i>
Member - Student Representative	Ms. U. Lavanya ( College President )	<i>[Signature]</i>
Member - Student Representative	Mrs. M. VeeraLakshmi ( College Vice - President )	<i>[Signature]</i>
Member - Student Representative	Ms. M. Haritha ( College Secretary )	<i>[Signature]</i>



*[Signature]*  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
Paravai, Madurai-625 402.

*[Signature]*  
PRINCIPAL  
Principal  
Mangayarkarasi College of  
Arts & Science For Women  
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## ACTION TAKEN REPORT 6

- Students with unique technical skills were given job opportunities through college incubation centers.
- Blended learning that integrates the use of technology, Peer group learning, Guest lectures and remedial classes were initiated to simplify the concepts.
- Annual fine arts day has been celebrated to recreate the students and expand their interest beyond the college campus participating in intercollegiate level competitions and reach heights
- Industrial visits to power plants were arranged and innovative projects of students were motivated with financial aids.

**IQAC Coordinator**

**Co-Ordinator**  
**Internal Quality Assurance Cell**  
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